

Controller

Sunrise Technologies is currently seeking an experienced Controller for our Raynham MA office. Reporting directly to the Vice President, the Controller has total responsibility for accounting functions. This position is responsible for reporting financial information and has a relationship with the Corporate VP of Finance for monthly, quarterly and year end reporting.

Essential responsibilities will include:

- Establishment of departmental budgets and management of department to achieve budget performance as approved by the Vice President.
- Coordination and administration of plans for the control of financial operations.
- Provide reports and interpret the results of operations to Vice President. This includes the formulation of accounting policies, the preparation of monthly financial statements and operating data, the coordination of systems and procedures, and special reports as required.
- Forecast short-range and long-range cash requirements and obligations, as a basis for maintaining adequate funds.
- Assure protection for the assets of the business through internal control, internal auditing and ensuring proper insurance coverage.
- Monitor credit and collection applications.
- Provide other company units with related information required by them to carry out their assigned responsibilities.
- Keep the Vice President informed of the division's performance and provides advice on all financial matters.
- Execute cash disbursements in accordance with disbursement policies.
- Monitor inventory levels and advise management regarding variances.
- Develop and report on capital spending as required for the acquisition of new equipment to improve processes or improve productivity or to replace obsolete or unmaintainable equipment.
- Workplace safety in areas of responsibility.
- Insure that employees receive training as required.
- Develop and meet departmental goals as approved by the Vice President.
- Manage department in accordance with operating policies and procedures.
- Insure that employees are treated with respect and dignity.
- Work as a team with other members of management and other employees to achieve overall company objectives.
- Manage department in a professional manner with unquestioned integrity.
- High proficiency in business systems costing, payables, receivables, etc.
- Assume other activities and responsibilities as directed.

To be eligible for this position, candidate must possess the following:

- This position requires a Bachelor's degree in Finance or Accounting. CPA preferred with ten years of experience in Financial Management.
- Proficient at MS Office Programs such as Word, Excel and PowerPoint.
- Experience utilizing ERP systems. Paycom experience a plus.

This is an in-office position in Raynham MA. Local candidates only.

Sunrise offers competitive compensation and benefits including 401k retirement with a company match.

Qualified applicants please submit resumes to: Humanresources@sun-tech.biz